

APPROVED
BOARD OF FUNERAL DIRECTORS AND EMBALMERS
MINUTES
TELEPHONE CONFERENCE CALL

Tuesday, July 24, 2007

Board of Funeral Directors and Embalmers
Department of Health Professions
6603 W. Broad Street, 5th Floor
Richmond, VA 23230-1712

CALL TO ORDER: A meeting of the Virginia Board of Funeral Directors and Embalmers was called to order at 9:00 a.m.

PRESIDING: W.D. Tharp, F.S.L., President

MEMBERS PRESENT: Randy Minter, F.S.L.
Billie Watson Hughes, F.S.L.
Barry Murphy, F.S.L.
Walter Ball, Citizen Member

MEMBERS ABSENT: Michael Leonard
Robert Burger, Jr.
Rev. Yvonne Jones-Bibbs
Blair Nelsen

STAFF PRESENT: Elizabeth Young, Executive Director
Cynthia Gaines, Adjudication Specialist
Mykl Egan, Adjudication Analyst
Keith Dressler, Inspector

COUNSEL: Jack Kotvas, Assistant Attorney General
Wayne Halblieb, Assistant Attorney General

QUORUM: With five board members present, a quorum was established.

The Virginia Board of Funeral Directors and Embalmers convened a telephone conference call, pursuant to §54.1-§54.1-110 and §54.1-2408.1 of the Code of Virginia on July 24, 2007 at 9:00 a.m.

Kiplin Jordan, F.S.L.
#109239, #111126, #113029 &
#108861

Mr. Halblieb presented evidence and recommended t
notice Mr. Jordan for a formal hearing and not an informal
conference; due to the litigious nature of his attorney and
previous disciplinary matters. Mr. Kotvas, agreed with the
formal hearing and offer a consent order to summarily
suspend his license and the funeral homes licenses in order
to protect the citizens of the Commonwealth.

Decision

Ms. Hughes made a motion to proceed with a formal
hearing on August 28, 2007. The motion was seconded by
Mr. Minter and carried unanimously.

Carson A. Robbins, F.S.L.
#113002

Mr. Halblieb presented evidence that Mr. Robbins was
arrested on July 16, 2007 and was incarcerated in Scott
County Jail; denied bond due to denial of bond in Loudon
County. There are presently 15 cases against him which
equaled 51 counts equaling \$70,000.

Decision

Ms. Hughes made a motion to summarily suspend the
license of Mr. Robbins. The motion was seconded by Mr.
Murphy and carried unanimously.

ADJOURNMENT

With all business concluded, the Board adjourned at 10:26
a.m.

W.D. Tharp, President Chair

Elizabeth Young, Executive Director

Date

Date